



**Exhibition Proposal Application for
Individual Artists - Group Shows - Site Specific Installations**

Please print clearly and attach additional typed pages as needed.

Name of Artist / Organizer _____

Address _____

City, State, Zip _____

Country, Phone _____

Email _____

Artist(s) Proposed for Exhibit _____

Title of Proposed Exhibit _____

Website(s) _____

Please Include the following information. Incomplete applications are not reviewed.

1. Artist / Organizer's Statement of Concept:

The statement should begin with a one-paragraph summary of the curatorial intention, followed by the Artist / Organizer's more detailed statement of concept. Where possible, include the approximate number and dimensions of wall pieces, installations or free-standing sculptures to be included in the exhibit.

2. Resumes and References:

Include a resume, biography and artist statement **for each participating artist**. Also include any supportive documentation, such as: catalogs, press releases and former reviews.

3. Digital images on CD's or USB flash memory drive:

Digital images should be formatted as high resolution jpegs at 2000 pixels long on the shortest side.

A maximum of 30 images per proposal (Individual Artist) and 40 images (Group Shows) will be accepted / reviewed with a minimum of 15 images for all proposals. Please submit images on a CD or USB flash memory drive labeled with the Artist / Organizer's name, date and title of the proposed exhibit (optional). Images should be labeled with the image number first, 01, 02,...40, followed by the artist's last name and title of the work. For example: **01_Smith_BlueTree.jpg** The image files on your CD or USB flash memory drive should correlate exactly with a hard-copy image list.

4. Hard-copy Image List:

Please use the [Image List Form available here](#), or submit your own hard-copy Image List organized by image number that includes the following information for each work:

- Image number
- Artist's name
- Title of work
- Year
- Medium
- Dimensions
- Insurable Value

5. Educational Component:

Propose an educational component related to the exhibition concept. The proposal may include, but is not limited to: a class, demonstration, artist(s) talk, panel discussion or performance.

Please include all requested application items and hand submit or mail to:

**Cape Cod Museum of Art
Attn: Exhibition Proposals
PO Box 2034
Dennis, MA 02638**

The Cape Cod Museum of Art will be responsible for:

- insurance of work on-site during the run of the exhibition
- marketing and public relations support
- exhibition installation
- limited printing services for exhibition documentation provided to the public
- hosting a reception

The Cape Cod Museum of Art does not provide (or pay for):

- transportation of artwork to or from the CCMoA
- funding a catalog or curatorial fees
- transportation or accommodations for artists
- complex installation construction assistance

After the review process, a representative of the Cape Cod Museum of Art may request a studio visit to determine and finalize the proposed exhibition. At their discretion, the CCMoA retains the right to select works that correlate with the museum's mission and audience.